

AENP

ADMIRALTY

e-Nautical Publications

User Guide



UK Hydrographic
Office

V1.5

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Introduction to ADMIRALTY e-Reader 1.4

ADMIRALTY e-Reader 1.4 is a standalone application that can be used to update and view ADMIRALTY e-Nautical Publications (e-NPs).

Keeping up-to-date

To keep your ADMIRALTY e-Reader 1.4 installation up-to-date, you will need to regularly update the e-NP Catalogue, permit file, e-NP Editions and e-NP Notices to Mariners (NM) updates.

AENP Catalogue

The e-NP catalogue file tells the application when NM updates and new editions are available.

The AENP Catalogue is published every Thursday and should be updated weekly to make sure your e-NPs are up-to-date.

AENP Permits

A permit file contains the licence keys for the e-NPs you have purchased. New permits are made available when you purchase additional e-NPs, or when new editions are published for the e-NPs on your licence.

AENP Editions

e-NPs are supplied as edition files. These can be downloaded using ADMIRALTY e-Reader 1.4, or installed from the ADP Update and Software DVDs.

AENP NM Updates

NM updates are issued every Thursday. These updates provide corrections and additions to your e-NPs.

AENP Scheduling

New Editions

New Editions of ADMIRALTY publications are released periodically. They contain new data in addition to the NM updates published for the previous edition. When a new edition of an AENP you own is published, you will be given access to it as part of your licence for no additional cost.

Upon installing the data for a new edition that replaces a book you already have installed, the previous Edition will be available for a further month before being removed from your bookshelf.

Expired AENPs

When an AENP expires, it remains accessible on the bookshelf for a further month. If the AENP is not renewed by your ADMIRALTY Chart Agent before the end of this additional month it will be removed from your bookshelf.

Ordering AENPs

To purchase additional AENPs, or renew any that are about to expire, contact your ADMIRALTY Chart Agent.

AENPs are purchased for 12-month subscriptions, except for e-NP314 which is purchased for 24 months. AENPs can be renewed in the last month of their subscription period, or the month following expiry.

System Requirements

Your PC must meet certain requirements to install and use ADMIRALTY e-Reader 1.4.

Operating System

ADMIRALTY e-Reader 1.4 is only tested and supported on the following Windows versions:

- Windows 8.1 (SP1)
- Windows 10

The UKHO does not support ADMIRALTY e-Reader 1.4 on operating systems where Microsoft support has been withdrawn, i.e. Windows XP, Windows 7.

ADMIRALTY e-Reader 1.4 is not suitable for operation across a network.

ADMIRALTY e-Reader 1.4 is not compatible with non-Windows operating systems such as macOS, or Linux.

Windows virtualisation software may allow ADMIRALTY e-Reader 1.4 to run on an unsupported operating system, but using the application in this way is not supported.

Recommended Minimum System Requirements

CPU: 1GHz or faster 32-bit (x86) or 64-bit (x64) processor

Memory: 2GB RAM

Disk space: 2 GB free space

Multiple installations

ADMIRALTY e-Reader 1.4 can be installed on up to three PCs under a single AENP licence.

Windows permission settings

ADMIRALTY e-Reader 1.4 can only be installed on a Windows user account with administrator access.

Once installed, ADMIRALTY e-Reader 1.4 can be run on a Windows user account without administrator access.

Network permissions

If using the Internet communication method, ADMIRALTY e-Reader 1.4 requires access to the following.

ADMIRALTY e-Reader 1.4 connects to *enavigator.ukho.gov.uk* via *https* (port 443).

e-Reader additionally uses an FTP connection (PASV mode) to <ftp://ukho.gov.uk> (IP Address: 137.135.243.254) which will use the normal control port of 21 in addition to other high range ports.

If you encounter any problems when using the internet communication method, provide these details to your IT department.

Installing

This guide will take you through the process of installing ADMIRALTY e-Reader 1.4.

The **ADMIRALTY e-Reader 1.4 installer** can be found on the **ADP Update and Software DVD**. You can also download it directly from the **UKHO FTP Site** at URL: <FTP://ukho.gov.uk>.

On the DVD

1. Insert the ADP Update and Software DVD into your PC.

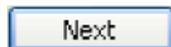
Navigate to the DVD and double-click the file named **e-NP_Reader_1.4.exe** in the 'ADMIRALTY e-NP Reader 1.4' folder.

2. The 'ADMIRALTY e-NP Reader Setup' window will be shown.

Click **Install**.

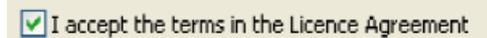


3. Click **Next**.

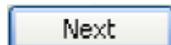


4. The 'Licence Agreement' window will be shown.

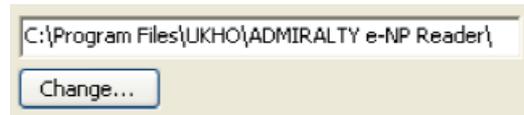
Read the licence agreement and click **I accept the terms in the Licence Agreement** if you are happy to proceed.



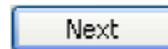
5. Click **Next** to continue.



6. The next screen will allow you to change the installation location if required.



Click **Next** when you are happy with the installation location.



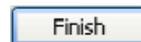
7. Click **Install** to begin installation.



8. When the installer has finished, a window stating that the installation has completed will be shown.

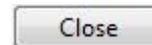


Click **Finish**.



9. The 'ADMIRALTY e-NP Reader Setup' window will show that the setup has been successful.

Click **Close**.



10. ADMIRALTY e-Reader 1.4 has now been installed and is ready for activation. The following icon will be added to your desktop:



Note: Some systems will require you to restart your PC to complete the installation.

On the UKHO FTP Site

1. When on the FTP Site, double click on the “Digital Product Updates” Folder, then double click the Folder named “e-NPs” and select the Folder “e-NP Reader Software v1.3”. In that Folder, double click on the file “**e-NP_Reader_1.3.exe**”.
2. Then follow the same above DVD instructions to install the ADMIRALTY e-Reader 1.4

Activating

This guide will take you through the steps to activate ADMIRALTY e-Reader 1.4.

You will need Login and Password details for your AENP User licence to activate ADMIRALTY e-Reader 1.4. Your ADMIRALTY Chart Agent will supply these.

Activating via Internet

1. Double-click the AENP icon on the desktop.



This will open ADMIRALTY e-Reader 1.4 on the 'Tools' page.

2. The 'Activation' tile will show 'Activation Not started'.



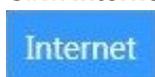
Click the **Maximise** button in the top-right of the 'Activation' tile to open the 'Activation Status' panel.



3. Click **Next**.



4. Click **Internet** to select it.



5. Click **Next**.



6. Enter the **Login** and **Password** supplied by your ADMIRALTY Chart Agent.

Login:	<input type="text"/>
Password:	<input type="password"/>

7. When you have entered your details, click **Next** to continue.



8. Click **Activate**.



Your activation request will be processed.

9. When the activation process has completed, an 'Activation Successful' message will be shown.

Click **Finish**.



The 'Activation' tile will now show 'Activation Complete'.



Activating via E-Mail

1. Double-click the AENP icon on the desktop.



This will open ADMIRALTY e-Reader 1.4 on the 'Tools' page.

- The 'Activation' tile will show 'Activation Not started'.



Click the **Maximise** button in the top-right of the 'Activation' tile to open the 'Activation Status' panel.



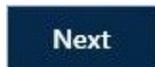
- Click **Next**.



- Click **Email** to select it.



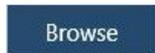
- Click **Next**.



- Enter the **Login** and **Password** supplied by your ADMIRALTY Chart Agent.

Login:	<input type="text"/>
Password:	<input type="password"/>

- Click **Browse** to open the 'Browse For Folder' window and navigate to where you would like to save the activation request file.



- Click **Save**.



The activation request file will be saved to the PC.

- Follow the onscreen instructions to email the activation request to the UKHO.

- When the activation request file has been emailed, click **Finish**.



The 'Activation' tile on the home screen will show 'Activation Requested'.



- When a response from the UKHO has been received, save the file onto the PC where ADMIRALTY e-Reader 1.4 is installed.

- Click the **Maximise** button in the top-right of the 'Activation' tile to open the 'Activation Status' panel.



- Click **Browse** to open the 'Browse For Folder' window and navigate to folder containing the response file.



- Click **Load**.



When the activation process has completed, an 'Activation Successful' message will be shown.

15. Click **Finish**



The 'Tools' page will now show 'Activation Complete'.



Updating the AENP Catalogue, Permits and NM Updates

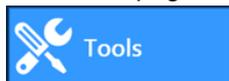
This guide will take you through the steps for updating the AENP Catalogue, Permits and NM updates in ADMIRALTY e-Reader 1.4.

Note: For all .enp and .permits files received within the Weekly Update emails, simply upload them to the e-Reader using the “Updating the e-NP Catalogue, Permits and NM Updates by Media”.

When storing the weekly update files in a location, please ensure that only one .enp and .permit file is present in the chosen storage location to avoid any confusion when then applying the file to the e-Reader

Updating the AENP Catalogue, Permits and NM updates by Internet

1. Click **Tools** on the right-hand menu to bring up the ‘Tools’ page.



When NMs and catalogues are required, the ‘Get NMs and Permits’ tile will show ‘Out of Date’ for each.



The ‘Get NMs and Permits’ tile will not show when new permits are available.

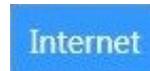
2. Click the **Maximise** button in the top-right of the ‘Get NMs and Permits’ tile to open the ‘Get NMs and Permits’ panel.



3. Click **Next**.



4. Click **Internet** to select it.



5. Click **Next**.



6. Click **Request** to download AENP Catalogues, Permits and NM updates.



When the request has been processed a ‘Successfully updated the ADMIRALTY AENP Reader’ message will be shown.



7. Click **Finish**.



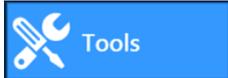
The ‘Get NMs and Permits’ tile will show ‘Up to Date’ for NMs and Catalogue.



Your AENP Catalogue, Permits and NM updates are now up to date.

Updating the AENP Catalogue, Permits and NM updates by Email

1. Click **Tools** on the right-hand menu to bring up the 'Tools' page.



When NMs and catalogues are required, the 'Get NMs and Permits' tile will show 'Out of Date' for each.

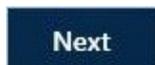


The 'Get NMs and Permits' tile will not show when new permits are available.

2. Click the **Maximise** button in the top-right of the 'Get NMs and Permits' tile to open the 'Get NMs and Permits' panel.



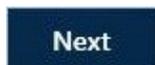
3. Click **Next**.



4. Click **Email** to select it.



5. Click **Next**.



6. Click **Request**.



7. Click **Next**.



8. Click **Browse** to open the 'Browse For Folder' window and navigate to where you would like to save the activation request file.



Note: Please ensure that only one .enp and .permit file is present in the chosen storage location to avoid any confusion when then applying the file to the e-Reader

9. Click **Save**



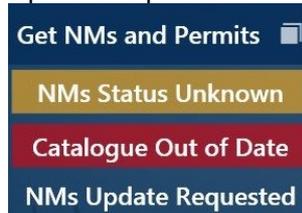
The update request will be saved to the chosen location.

10. Follow the onscreen instructions to email the activation request to the UKHO.

11. When the activation request file has been emailed, click **Minimise** to return to the 'Tools' page.



The 'Get NMs and Permits' tile will show 'NMs Update Requested'.

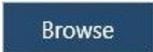


12. When a response from the UKHO has been received, save the file onto the PC where ADMIRALTY e-Reader 1.4 is installed.

- Click the **Maximise** button in the top-right of the 'Get NMs and Permits' tile to open the 'Get NMs and Permits' panel.



- Click **Browse** to open the 'Browse For Folder' window and navigate to the folder containing the response file.



- Click **Load**.



When the response has been processed a 'Successfully updated the ADMIRALTY e-NPReader' message will be shown.

- Click **Finish**.



The 'Get NMs and Permits' tile will show 'Up to Date' for NMs and Catalogue.



Your AENP Catalogue, Permits and NM updates are now up to date.

Updating the AENP Catalogue and NM updates from the ADP Update and Software DVD

The AENP Catalogue and NM updates are loaded from the DVD in a single process. Permits will need to be obtained separately using the internet or email communication method.

- Click **Tools** on the right-hand menu to bring up the 'Tools' page.



When NMs and catalogues are required, the 'Get NMs and Permits' tile will show 'Out of Date' for each.



The 'Get NMs and Permits' tile will not show when new permits are available.

- Click the **Maximise** button in the top-right of the 'Get NMs and Permits' tile to open the 'Get NMs and Permits' panel.



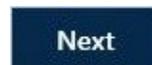
- Click **Next**.



- Click **Media** to select it.



- Click **Next**.



- Click **Browse** to bring up the 'Browse For Folder' window.

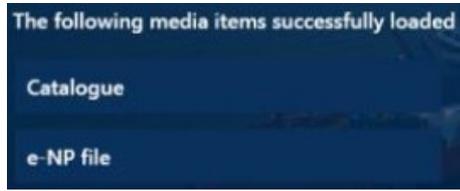


Navigate to the DVD location and click **OK**.

- Click **Load** to install the AENP Catalogue and NM Updates.



When the AENP Catalogue and NM updates have been installed, a message will be shown.



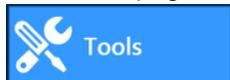
Your AENP Catalogue and NM Updates are now up-to-date to the week shown on the DVD.

Updating AENP Catalogue and Permits from Removable drive

The AENP Catalogue and permits can be loaded from a Removable drive in a single process. NM updates will need to be obtained separately using the internet or email communication method.

Note: Please ensure that only one .enp and .permit file is present in the chosen storage location to avoid any confusion when then applying the file to the e-Reader

1. If the permits and catalogue files are saved on a USB drive, insert it into the PC where ADMIRALTY e-Reader 1.4 is installed.
2. Click **Tools** on the right-hand menu to bring up the 'Tools' page.



When NMs and catalogues are required, the 'Get NMs and Permits' tile will show 'Out of Date' for each.



The 'Get NMs and Permits' tile will not show when new permits are available.

3. Click the **Maximise** button in the top-right of the 'Get NMs and Permits' tile to open the 'Get NMs and Permits' panel.



4. Click **Next**.



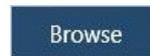
5. Click **Media** to select it.



6. Click **Next**.



7. Click **Browse** to bring up the 'Browse For Folder' window.

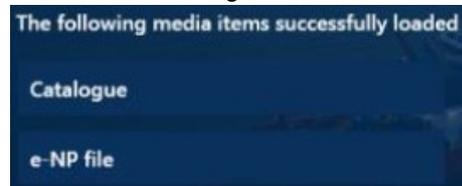


8. Navigate to the location where the files have been saved and click **OK**.

9. Click **Load** to install the AENP Catalogue and Permits.



When the catalogue and permits have been installed, a message will be shown.



The 'Get NMs and Permits' tile will show the catalogue as up to date. If NM updates are required, these will need to be obtained using the Internet or email communication method.

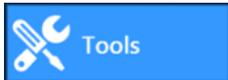
Installing AENP Editions

This guide will take you through the steps for installing AENP Editions in ADMIRALTY e-Reader 1.4.

Installing AENP Editions from the Internet

Installing AENP Editions via the internet will require an internet connection on the PC where ADMIRALTY e-Reader 1.4 is installed.

1. Click **Tools** on the right-hand menu to bring up the 'Tools' page.



2. The 'Load e-NPs' tile will show 'Out of Date'.



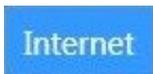
3. Click the **Maximise** button in the top-right of the 'Load e-NPs' tile to open the 'Activation Status' panel.



4. Click **Next**.



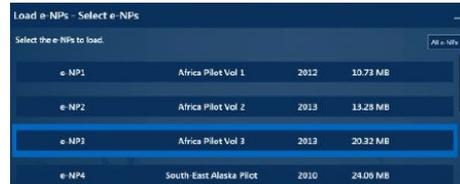
5. Click **Internet** to select it.



6. Click **Next**.



7. The next page allows you to select which AENP Editions to load. AENP Editions you are licenced to view that are not installed will be selected by default. The selection can be modified by selecting and deselecting individual AENP Editions.



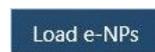
Clicking **All e-NPs** will select all AENP Editions for installation.



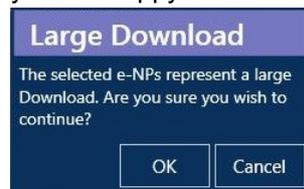
8. When you are happy with the selection, click **Next** to continue.



9. Click **Load e-NPs**.



10. A dialogue box will be shown. Click OK to confirm you are happy to continue.



When the selected AENP Editions have been installed, the message 'Successfully loaded eNPs' will be shown. The installed AENP Editions will be shown on screen.

The 'Load e-NPs' tile will show 'Up to Date'.

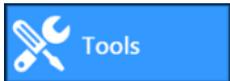


Installed AENP Editions may require NM updates.

Installing AENP Editions from DVD

AENP Editions are supplied weekly on the ADP Update and Software DVD.

1. Click **Tools** on the right-hand menu to bring up the 'Tools' page.



2. The 'Load e-NPs' tile will show 'Out of Date'.



3. Click the **Maximise** button in the top-right of the 'Load e-NPs' tile to open the 'Activation Status' panel.



4. Click **Next**.



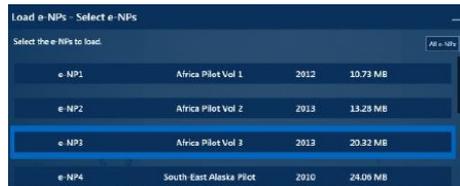
5. Click **Media** to select it.



6. Click **Next**.



7. The next page allows you to select which AENP Editions to load. AENP Editions you are licenced to view that are not installed will be selected by default. The selection can be modified by selecting and deselecting individual AENP Editions.



Clicking **All e-NPs** will select all AENP Editions for installation.

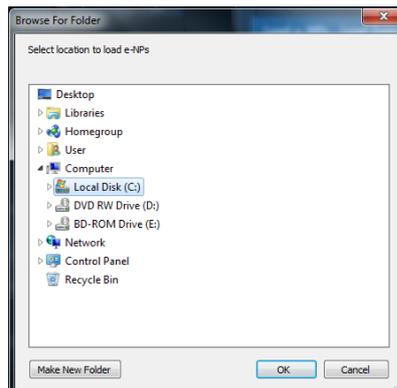


8. Click **Next** to continue when the required AENPs are selected.



9. Click **Browse** to bring up the 'Browse For Folder' window.

Navigate to the DVD location and click **OK**.



10. Click **Load** to install the selected AENP Editions.



When the selected AENP Editions have been installed, the message 'Successfully loaded eNPs' will be shown. The installed AENP Editions will be shown on screen.

11. Click **Finish**.



The 'Load e-NPs' tile will show 'Up to Date'.



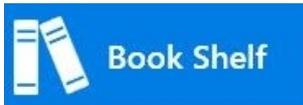
Installed AENP Editions may require NM Updates.

Using the Book Shelf

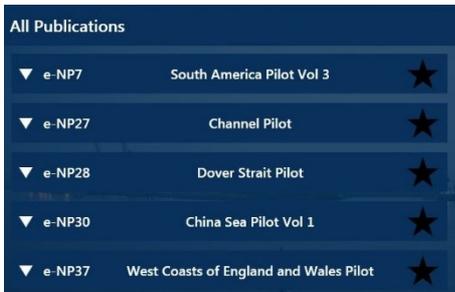
ADMIRALTY e-Reader 1.4 contains many features to help you use and search your publications.

Opening an AENP

1. Click **Book Shelf**.



2. Click on the required AENP from the list to open it.



The selected AENP will open on the 'View Book' page.

Adding an AENP as a Favourite

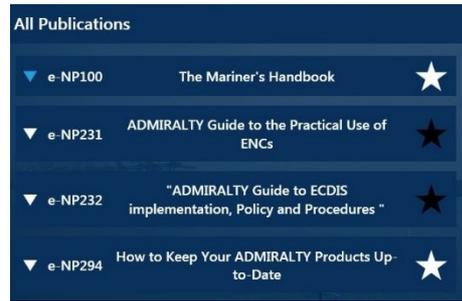
1. Click **Book Shelf**.



2. Click the **Maximise** button on the 'All Publications' tile.



3. Click the 'Star' icon next to the AENP you want to favourite.



Favourites will be shown in the 'Favourites' tile on the 'Book Shelf' homepage.



Opening Recently used AENPs

A list of all recently opened AENPs can be found on the Book Shelf home page.

1. Click **Book Shelf**.



2. Click the **Maximise** button on the 'Recent' tile.



Click on the recent AENP you wish to open.

Using the View Book Screen

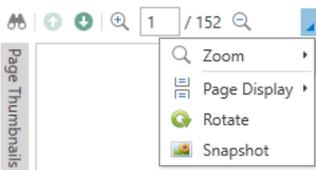
The View Book screen allows you to view AENPs and any NM updates or addendums applied to them.

View Book Toolbar

Screen resolution can affect what options are shown on the tool bar.



If the toolbar does not fit in the panel:



To view what options are not shown click the down arrow shown on the far right.



Page Up/Page Down



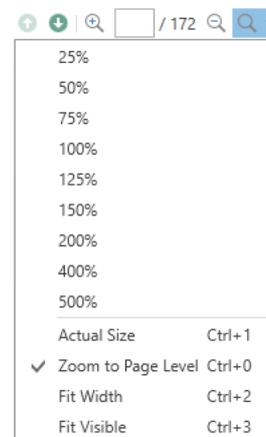
Allows you to navigate up or down a single page.

Goto page



Displays the current page number and allows you to manually enter a page number which will change the view accordingly.

Zoom Level



Allows you to select from a set of pre-set zoom levels to increase or decrease the scale of the page shown.

Zoom In



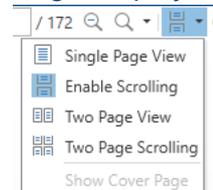
Zoom in to get a closer view.

Zoom Out



Zoom out to see more of the page at a reduced size.

Page Display Style



Allows you to choose single page view or double-page side-by-side view, with or without scrolling.

Rotate



Rotate the currently viewed page 90° clockwise from its current position.

Snapshot Page



Allows you to create a single-page excerpt of the book that can be saved or printed. Also contains separate pages for NMs and Addendums applied to the selected page.

Search Book



Opens the search panel



This allows you to enter a word(s) to search for within the contents of the book.

Close

Close closes the search panel

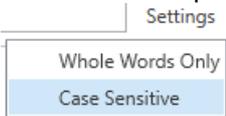
Previous/Next

The 'Previous' and 'Next' options search the entire book for the word(s) entered in the 'Search' field.

'Previous' looks for all entries before the current page, while 'Next' looks for all entries after the current page.

Settings

This allows you to select whole word search and case-sensitive options.



Switching between and closing AENPs

Closing an AENP

You can close an open AENP by clicking on the 'X' icon on the book title at the top of the e-Reader screen.



Switching between open AENPs

You can switch between multiple open AENPs by clicking on the book title at the top of the e-Reader screen.



Snapshot Function

When viewing a Book, click the **Snapshot Page** Icon.



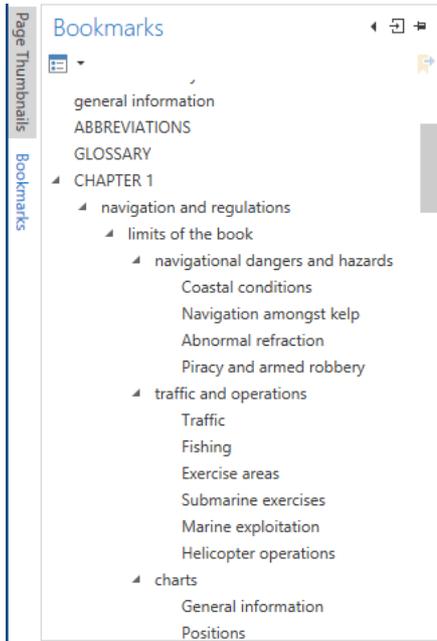
A preview of the page shown will be saved to a temporary location and opened in your default PDF viewer.



The snapshot can be saved to another location or printed from your PDF software.

Bookmarks Panel

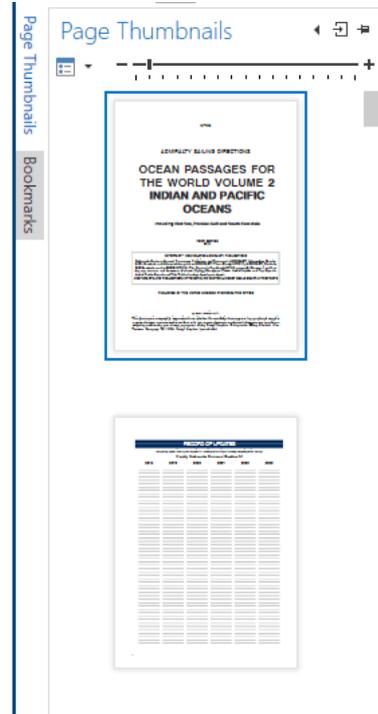
The Bookmarks panel is shown on the left-hand side of the screen. It can be expanded or hidden by clicking on the 'Bookmarks' tab on the left-hand side.



With this, you can quickly navigate to different sections of the AENP.

- To jump to a section of the AENP, click on the chapter you want to view and the book view will change to the appropriate page.
- Chapters with an arrow next to them can be expanded into sub-sections by clicking on the arrow.

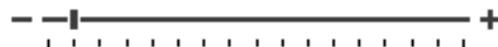
Thumbnails Panel



Clicking on the 'Page Thumbnails' tab opens up the Thumbnails panel. This gives a graphical overview of the contents of each page.

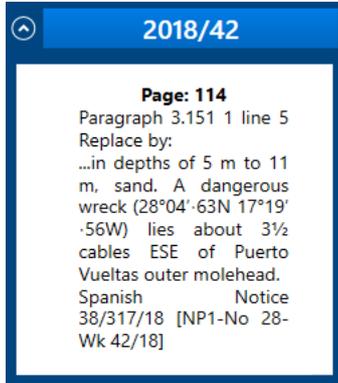
Clicking on a thumbnail navigates to that page.

There is a zoom control for the thumbnails to make them larger or smaller within the thumbnails panel.



NM Panel

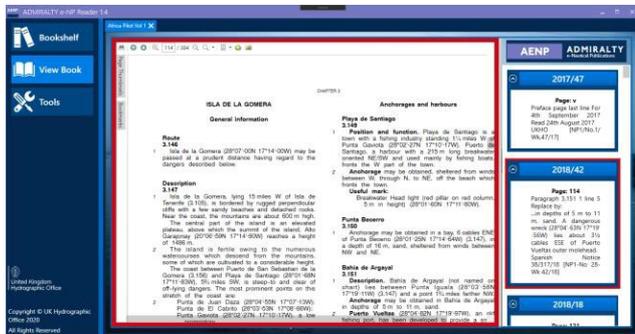
The NM panel displays all NMs applied to the current book



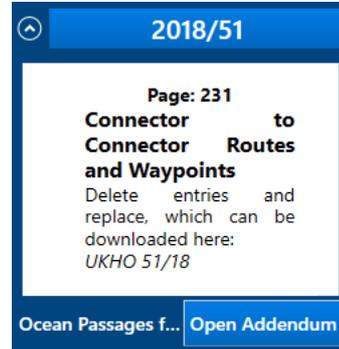
Clicking on the title of an NM will change the view to the page it affects.



When an NM is selected, both the NM box, and the page against which the NM is applied will be outlined with a red box.



Addendums are listed at the bottom of an NM box and can be accessed by clicking on the Addendum box. Addendums will open in a new tab, outside of the open publication.

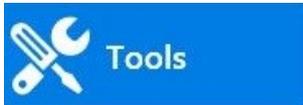


Generating an AENP Certificate

ADMIRALTY e-Reader 1.4 can be used to generate an AENP Certificate that can be viewed, saved or printed.

The AENP Certificate allows users to demonstrate that they are a valid AENP user to inspectors. It also provides details about subscribed AENPs and how up to date they are.

1. Click **Tools**.



2. Click the **Maximise** button on the 'Certificate' tile.



3. Click **Generate**.



Three options will be shown:

Print – will send a copy of the certificate to be printed if a printer is connected to the PC.



Save – will allow you save a PDF version of the certificate.



View – will allow you to view the certificate.



When a certificate has been generated, click **Finish** to return to the 'Tools' page.

User Settings

This guide will take you through the configurable user settings in ADMIRALTY e-Reader 1.4.

Opening the User Settings page

All configurable user settings can be accessed through the 'User Setting – View Info' page.

1. Click **Tools** to show the 'Tools' page.



2. Click **Maximise** on the 'User Settings' tile.



The 'User Settings – View Info' page will be shown.

User Information

The User Settings page shows information that may be required by your ADMIRALTY Chart Agent if you experience any issues with ADMIRALTY e-Reader 1.4 or your AENP licence.

ADMIRALTY e-Reader Version:	1.3.15300.901
Vessel Name:	UKHORK13
Vessel IMO:	
License Id:	76545
Licensee Name:	Process ShipCo e-Navigator*
Address:	Taunton, Admiralty Way
Post Code:	TA1 2DN
Country Code:	GB
ADMIRALTY Chart Agent:	Commercial Process FOC Account
PC Activation Name:	Master

e-Reader User Permit

If your ADMIRALTY Chart Agent requests the User Permit Number (UPN) for your ADMIRALTY e-Reader 1.4 installation, click the **Copy UPN** button.

Copy UPN

The UPN will be added to your clipboard and can be pasted into an email using the Windows 'Paste' function.

Open Logs

The 'Open Logs' button opens the location of the log file. This may be required by your ADMIRALTY Chart Agent if you encounter any problems.

1. Click Open Logs. The folder containing the log file will be shown.

Open Logs

2. The 'log.txt' file can be attached to an email and sent to your ADMIRALTY Chart Agent.

Uninstalling

This guide will take to you through the processes for backing up your AENP data and uninstalling ADMIRALTY e-Reader 1.4.

Backing up AENP data

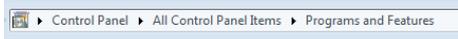
AENP data files can be backed-up by copying the following directory into a back-up location, for example a USB stick.

ProgramData\UKHO\Dpf\filestore

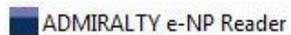
This directory and the files it contains can be copied over to replace the respective directories of another (or the same) installation of an e-Reader to restore the data.

Uninstalling

1. Navigate to the 'Programs and Features' menu on the PC where e-Reader 1.4 is installed.



2. Select 'ADMIRALTY e-NP Reader' from the list of programs and click **Uninstall**.

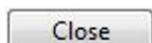


3. A Setup window will be shown. Click **Uninstall**.



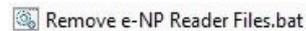
4. Windows will complete the uninstallation process. When this is complete, a message will be shown to stating that 'ADMIRALTY e-NP Reader has been uninstalled successfully'.

Click **Close**.



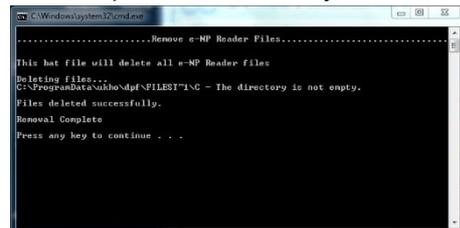
Removing all remaining files

1. Some files will remain on the PC following uninstallation. To remove them, insert the ADP Software and Update DVD into your PC and navigate to the 'ADMIRALTY e-NP Reader 1.4' folder.
2. Double-click the file **Remove e-NP Reader Files.bat**.



A process will run and any remaining files will be deleted.

When the process is finished, you will receive a message advising you that the removal process has completed successfully.



3. Press any key to close the window.

ADMIRALTY e-Reader 1.4 has now been completely uninstalled.

About us

The UK Hydrographic Office is a leading provider of global marine geospatial data.

We help to inform maritime decision-making for navigation, infrastructure development and the management of marine resources.

Serving users worldwide

Our world-leading location based information is available through ADMIRALTY Maritime Data Solutions to users worldwide.

For more information, contact our global network of ADMIRALTY Chart Agents. Alternatively, contact our customer service team.



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ADMIRALTY Maritime Data Solutions:

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